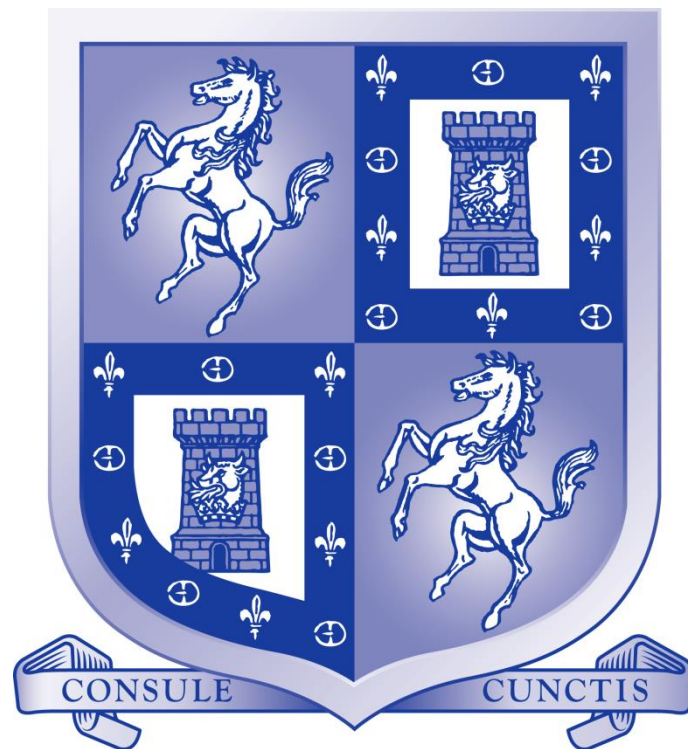


Gravesend Grammar School



Admissions

School Contact Information:

Address: Gravesend Grammar School
Church Walk
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Kent
DA12 2PR

Telephone: 01474 331893

Key Contacts:

	<i>Email</i>	<i>Role</i>
Mr I Cook	cooki@gravesendgrammar.eu	Admissions Manager
Mr G Rapley	rapleyg@gravesendgrammar.eu	Head of School (KS3)
Miss F Kelly	kellyf@gravesendgrammar.eu	Assistant Head of School
Mrs C Warner	warnerc@gravesendgrammar.eu	SENCo

For a majority of admissions enquiries Mr I Cook, the Admissions Manager, should be the first point of contact and can advise on a range of admissions issues. For specific SEN enquiries please direct your enquiries to Mrs C Warner, the SENCo.

Key Admissions Dates	
1 June 2016	Registration for testing opens
1 July 2016	Closing date for registration
8 September 2016	Test date for Kent
13 October 2016	Assessment decision sent to parents
31 October 2016	National closing date
1 March 2017	National Offer Day
6 March 2017	Schools send out welcome letters
16 March 2017	Date by which places should be accepted or declined

Applying for a Kent Grammar School

Parents need to register their child to sit the Kent Tests between 1 June and 1 July 2016. Children sit their Kent Test in September and parents will know the result before they are required to submit their SCAF (Secondary School Common Application Form) and prior to the School's open days. On the SCAF, parents list in preference order the four schools they would like their child to attend and Kent LEA will allocate to them the highest available school on that list. This is dependent on whether schools listed have places available and whether or not the child is eligible to take up that place.

The Kent Tests are sat in a single day, usually in the child's primary school*, and consist of two papers. One is reasoning made up of three sections - verbal, non-verbal and spatial reasoning. The other has two sections - Maths and English. Students who achieve a pass in each of English, Maths and Reasoning (exceeding the required aggregate) are deemed eligible for entry to a Kent grammar school. There is additionally a writing task that is used only as evidence of students' independent writing ability at a Headteacher Review for those children who are later referred. Gravesend Grammar School does not have its own entrance tests for admission to Year 7.

Parents and their sons will be informed of the school allocated to them in March 2017. They are entitled to appeal to schools on their SCAF that they were not offered places at. Individual schools arrange independent appeal panels to hear parents' cases at various times between April and July. Appeal panels have the capacity to overturn the decision not to offer a child a place.

*Alternative arrangements will be made by Kent LEA for those children whose primary schools do not administer the Kent Test.

Over-Subscription Criteria

Before the application of the over-subscription criteria, eligible children with a Statement of Special Educational Need that name the school will be admitted. As a result the published admission number will be reduced accordingly.

Where the number of boys seeking admission who have attained the required standard exceeds the number of places available, the following criteria will be applied in the order in which they are set out.

1. Boys who are in Local Authority Care – a child under the age of 18 years for whom the local authority provides accommodation by agreement with their parents/carers.
2. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school.
3. Eligible boys who have a brother (or sister in the 6th Form) who will be attending the School when the applicant joins or is a former student.

4. Eligible boys who have a parent who is a member of staff provided that they have been employed for a minimum of two years and/or are recruited to fill a vacant post for which there is a demonstrable skills shortage.
5. Eligible boys within Gravesham and its bordering parishes (see 7 below) entitled to Free School Meals
6. Eligible boys who live within the borough of Gravesham.
7. Eligible boys who live within the civil parishes of Ash cum Ridley, Bean, Fawkham, Hartley, Longfield, New Barn, Southfleet, Stansted and Swanscombe and Greenhithe (Galley Hill and Swanscombe wards).
8. All other eligible boys, whose primary schools do not administer the Kent Tests.

Over-subscription criteria explained

Our Oversubscription criteria are fairly simple. The highest priority is given to those applicants with a Statement of Education Need, those in local authority care and those whose medical needs are best met by attending GGS. These criteria account for very few of the children we admit.

Around twenty students each year are afforded priority because of their association with the school through a parent or sibling, but the greater majority are given places because they live in the Borough of Gravesham and the adjacent parishes listed in criterion 6.

Where we have, in the past, received a greater number of applications than we had places available we ranked all applicants and offered places to those ranked highest. Within each criterion students are also ranked by distance from the school, so that where those children within a criterion cannot all be offered places, priority is afforded to those who live nearest the school.

Map to demonstrate the Gravesham Boundary

